



# Christian County Commission

100 West Church St, Room 100  
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

January Term

~ Minutes ~

Monday, March 27, 2017

10:35 AM

The Christian County Courthouse

## I. Convene

The meeting was called to order at 10:35 AM by Presiding Commissioner Ray Weter

| Attendee Name  | Title                  | Status  | Arrived  |
|----------------|------------------------|---------|----------|
| Ray Weter      | Presiding Commissioner | Present | 10:35 AM |
| Ralph Phillips | Eastern Commissioner   | Present | 10:35 AM |
| Hosea Bilyeu   | Western Commissioner   | Present | 10:35 AM |
| Krista Cronin  | Deputy Clerk           | Present | 10:35 AM |
| Malinda Young  | Secretary              | Present | 10:35 AM |

## II. Establish Quorum

## III. Agenda

### Motion/Vote - 10:35 AM Christian County Commission

Discussion - Approve Agenda

Presiding Commissioner Weter noted the presence of a quorum, and then entertained a motion to approve the agenda for today, March 27, 2017 as published.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Hosea Bilyeu, Western Commissioner      |
| <b>SECONDER:</b> | Ralph Phillips, Eastern Commissioner    |
| <b>AYES:</b>     | Ray Weter, Ralph Phillips, Hosea Bilyeu |

### Motion/Vote - 10:37 AM

Approve Minutes

Presiding Commissioner Weter entertained a motion to approve the regular session minutes from March 23, 2017.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Hosea Bilyeu, Western Commissioner      |
| <b>SECONDER:</b> | Ralph Phillips, Eastern Commissioner    |
| <b>AYES:</b>     | Ray Weter, Ralph Phillips, Hosea Bilyeu |

### Motion/Vote - 10:38 AM

Approve Minutes

Presiding Commissioner Weter entertained a motion to approve the closed session minutes from March 23, 2017 per Statute 610.021.2, regarding real estate.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Ralph Phillips, Eastern Commissioner    |
| <b>SECONDER:</b> | Hosea Bilyeu, Western Commissioner      |
| <b>AYES:</b>     | Ray Weter, Ralph Phillips, Hosea Bilyeu |

**Motion/Vote - 10:40 AM Kay Brown-Christian County Clerk**

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Leo Snelling - Director of Purchasing

Presiding Commissioner Weter entertained a motion to approve Certified Court Order 3-27-2017-01 for the March 2017 Cart Fund, which represents the January 2017 Term.

The Certified Court Order is broken down as follows:

|                      |              |
|----------------------|--------------|
| Amount Received      | \$116,828.59 |
| Bridge 15%           | \$17,524.29  |
| Common One           | \$34,663.04  |
| Common Two           | \$32,700.32  |
| Billings Special     | \$12,033.34  |
| Garrison Special     | \$2,792.20   |
| Ozark Special        | \$11,998.30  |
| Selmore Special      | \$3,201.11   |
| South Sparta Special | \$1,296.80   |
| Stoneshire Special   | \$619.19     |
| Total Roads          | \$99,304.30  |
| Total Bridge         | \$17,524.29  |
| Total Disbursed      | \$116,828.59 |

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Hosea Bilyeu, Western Commissioner      |
| <b>SECONDER:</b> | Ralph Phillips, Eastern Commissioner    |
| <b>AYES:</b>     | Ray Weter, Ralph Phillips, Hosea Bilyeu |

**Motion/Vote - 10:42 AM Ashley Hannah, Christian County Commission**

Minutes & Financials Approval - Financials - KPM CPA's & Advisors

Attendees: Leo Snelling - Director of Purchasing

Presiding Commissioner Weter said we have before us a document stating authorization to approve entering into an agreement with KPM CPA's and Advisors who are our auditors of record. This document confirms our agreement that KPM will begin our annual audit as a matter of record. Presiding Commissioner Weter said this document requires a signature on his part and unless anyone knows why he shouldn't, he intends

to sign the agreement. Eastern Commissioner Phillips moved to authorize Presiding Commissioner Weter to sign the agreement with KPM CPA's and Advisors.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Ralph Phillips, Eastern Commissioner    |
| <b>SECONDER:</b> | Hosea Bilyeu, Western Commissioner      |
| <b>AYES:</b>     | Ray Weter, Ralph Phillips, Hosea Bilyeu |

**10:43 AM**

Financials

Attendees: Leo Snelling - Director of Purchasing

Presiding Commissioner Weter said there has been a call for modification on the new doors that are in the process of being installed. Mr. Snelling said the modification has to do with a locking mechanism in the door that won't allow the release to work. There was discussion on whether the modification work is reimbursable by the contractor since he signed agreements with the County. Presiding Commissioner Weter said he thinks they owe it to the citizens of the County to make the argument that the doors were part of the contract and were built for this facility, and so they should have been delivered and installed ready to go. There was a consensus that the matter will be investigated further.

**Motion/Vote - 10:45 AM Phil Amtower-Emergency Management**

Bid Decision - Bid Decision-Computers for Emergency Management

Attendees: Phil Amtower - EMA, Leo Snelling

The Commissioners met with presenter Phil Amtower regarding a bid decision for computers for Emergency Management. Both Mr. Amtower and Mr. Snelling recommended the bid be awarded to PC Net. Presiding Commissioner Weter entertained a motion to approve the bid by PC Net to provide computers for Emergency Management per the bid specifications.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Hosea Bilyeu, Western Commissioner      |
| <b>SECONDER:</b> | Ralph Phillips, Eastern Commissioner    |
| <b>AYES:</b>     | Ray Weter, Ralph Phillips, Hosea Bilyeu |

**Motion/Vote - 11:00 AM Greg Williams-Connell Insurance**

Presentation - HR Presentation

Attendees: Greg Williams and Kaci Pfaff with Connell Insurance, Leo Snelling

The Commission met with presenters Greg Williams and Kaci Pfaff with Connell Insurance for a Human Resources presentation. There was discussion about the needs of the County, including job descriptions, a salary matrix, personnel evaluations, exit interviews, and an employee manual. Eastern Commissioner Phillips expressed his interest in developing a paid time off policy as well as updating the current per diem

policy. There was discussion about Ms. Pfaff's background and experience. Mr. Snelling said he feels a human resources audit is absolutely essential to this process. Presiding Commissioner Weter entertained a motion to revisit this issue at a date to be determined.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Hosea Bilyeu, Western Commissioner      |
| <b>SECONDER:</b> | Ralph Phillips, Eastern Commissioner    |
| <b>AYES:</b>     | Ray Weter, Ralph Phillips, Hosea Bilyeu |

#### IV. Adjournment

The meeting was closed at 11:40 AM

**11:40 AM**

Adjournment

Presiding Commissioner Weter said seeing no further business we are adjourned.




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Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



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Ralph Phillips

Eastern Commissioner, Ralph Phillips